

BC DE/EA Instructions for CONTINUING STUDENTS SPRING 2022

*This process must be completed **EVERY** semester you wish to take BC Courses*

TO BE ELIGIBLE:

- Must have a minimum, CURRENT un-weighted GPA of a 3.0-CHECK VIRTUAL COUNSELOR! (Students must ALWAYS maintain this min. gpa to continue)
- Must have PERMISSION from counselor (Must be on track with ALL credits, have passing FSA/ELA AND ALG. EOC scores (if tests were available to be taken)
- Must make a C or better in each DE/EA class to continue.

IMPORTANT TO KNOW:

Grades and credits earned through Dual Enrollment or Early Admissions will appear on your high school and college transcript. These courses count in your college gpa! **A "D" or "F" grade will result in never being allowed to DE/EA again and will negatively impact your college admissions!**

DE/EA credits earned are only transferrable to schools in FL. Out of state colleges/universities may not accept these credits.

Students do not get to choose their lunch period.

Dual Enrollment DOES NOT guarantee a parking decal.

Must provide your own transportation and students may not remain on campus when you do not have a WBHS class scheduled.

DUAL ENROLLMENT/EARLY ADMISSION COURSE LIMITATIONS:

9-11 Graders can take 1 DE course per Fall/Spring semesters. Seniors can take 1-2 courses per Fall/Spring semesters. All students are only permitted one class in any Summer semester. EA students must take a minimum of 12 and max. of 18 credits each semester (Fall and Spring). All students are limited to 60 credits max. That includes ALL AP, AICE, IB, DE/EA and CLEP credits.

STEPS TO FOLLOW: (Continuing students start at #3)

1. *Make sure you are on the REMIND, this is REQUIRED! The remind system is limited to STUDENTS ONLY. Send a text to **81010** and use the appropriate code:

9 th Graders:	Mr. Porto	@dual22port
10 th – 12 th Graders A-GI:	Mrs. Fernandez	@dual22fern
10 th – 12 th Graders Go-O:	Mrs. Brown-Cooper	@dual22bc
10 th – 12 th Graders P- Z:	Mrs. Bellamy	@dual22bell

2. Complete the online Dual Enrollment Recommendation Form: Go to <https://www.broward.edu/academics/dual-enrollment/students.html>
Scroll down to Steps for Enrollment and **begin at Step 3.**

Be aware that the courses listed on this sheet and the number of credits approved, are the ONLY courses/credits you will be able to register for. You must also list your Parent's email, so the form can be routed to them for approval. It is imperative that you **spell your parent's email correctly or they will never receive the form.** This form will be routed to your parent for Parent approval and then to your Counselor for their approval.

3. **Your DE Online Recommendation Form must be completed by you and approved by your parent, no later than **Friday, October 1st**.** Then your counselor will be able to view and approve it online.

4. Once your form has been approved by your parent, counselor and BC, you can view the completed form by logging into your BC One Access Account and click on Forms History.

5. Register for your class(es) through your BC account. The date you may **begin** registering is **October 27th, 2021.**

6. BC class allowable times: Anything that does not ever interfere with your WB schedule.

7. Students must submit a copy of their BC schedule to their school counselor. Retrieve schedule from MyBC>Registration>MySchedule. Save as a PDF and email to your counselor.

8. You are **REQUIRED** to consult with your counselor prior to dropping a BC course.

9. You **MUST** obtain **ALL** course materials (books, access codes, etc.) one week prior to class beginning or within the first week of class. You will not be allowed to obtain materials after that (you would have to purchase materials). Instructions for obtaining your course materials will be emailed to your BC email prior to the semester starting. You must follow the instructions. Should you have any issues, please contact the bookstore directly. You shouldn't have to pay for these materials, unless you missed the deadline to obtain them.

For further information including a list of approved courses and accessibility resources, please visit broward.edu/dual

SPRING DEADLINE TO COMPLETE ENROLLMENT FORM: Friday, October 1st, 2021
NO EXCEPTIONS! BC WILL NOT ALLOW LATE FORMS FOR ANY REASON

Your Counselor's email addresses:

9th Graders: Mr. Porto lazaro.porto@browardschools.com

10th – 12th Graders A-GI: Mrs. Fernandez marta.fernandez@browardschools.com

10th – 12th Graders Go-O: Mrs. Brown-Cooper joy.brown-cooper@browardschools.com

10th – 12th Graders P- Z: Mrs. Bellamy michelle.bellamy@browardschools.com